



Privacy policy pursuant to art. 13 EU Reg. 2016/679 – General Data Protection Regulation

Data controller

We would like to inform you that, according to EU Regulation 2016/679 (hereinafter: "Regulation"), your Personal Data, gathered in order to manage the contract and fulfil legal obligations, will be processed by MECCANOTECNICA S.p.A., VAT no. 01773540164, with registered office in Via Casale, 16 – 24060 Torre de' Roveri (BG) – Italy, Tel. +39 035 585111, Email: info@meccatec.it, in its capacity as data controller ("Controller").

Type of data processed

The Controller will process personal data as defined by the Regulation, which have been gathered during management of the precontractual and contractual relationship; these data include, by way of an example but not limited to, name, surname, address, landline and mobile phone numbers.

Purposes, legal grounds and optional character of the processing

Your Personal Data will be processed without requiring your specific consent to manage precontractual and contractual obligations and to fulfil legal obligations.

The data will be processed for the following purposes:

- assessment of new suppliers. In this regard, judicial data may also be included among the personal data processed (pursuant to art. 4 parag.1 letter e) of the Code;
- Management and performance of precontractual obligations;
- Management and performance of obligations arising from the contract;
- Provision of the principal and/or ancillary services connected to the contract;
- To fulfil the obligations envisaged by Italian Legislative Decree 81/08 in matters of health and safety in the workplace (e.g. request for the names of your staff – surname and name, employee number, place and date of birth, date of employment – working at our headquarters, with a special declaration that they possess the professional and technical requirements and information on the INPS - Italian National Social Security Institute -, INAIL - National Institute for Insurance against Accidents at Work - position and CCNL - National Collective Agreement - applied);
- Performance and fulfilment of the obligations envisaged by Laws, Regulation and by EU legislation;
- Management of disputes.

The legal grounds for processing are the performance of a contract or in order to take steps prior to entering into a contract, or the fulfilment of a legal obligation.

The provision of your Personal Data for the aforementioned purposes is optional, but if they are not provided, it will not be possible to complete the contract.

Recipients of the personal data

Your Personal Data may be shared with:

- Natural persons authorised by the Controller to process the personal data after signing a confidentiality agreement (e.g. employees of the Personnel/Administration department, system administrators);
- Consultants, credit institutions for accounting-administrative purposes, contractor companies in the event of the assignment of works, even partially, to external companies, some of which act as processors, contracting companies for purposes connected to the safety of people;
- Persons, entities or authorities to whom it is mandatory to communicate your personal data pursuant to legal provisions or orders from Authorities.

With regard to the transfer of Data to Third-party Countries, the Controller informs that the processing of such data will be carried out according to one of the methods permitted by the laws in force, such as, for example, with the consent of the data subject, adopting Standard Clauses approved by the European Commission, selecting individuals participating in international programmes for the free circulation of data (e.g. EU-USA Privacy Shield) or operating in countries considered safe by the European Commission. The Controller will provide additional information, on request.

Storage of personal data

Your Personal Data will be kept for the time required for managing the contract, without prejudice, in any case, to continued storage envisaged by applicable legislation.

Your rights

You have the right to request from the Controller, at any time, access to your Personal Data, rectification or erasure of the same or to oppose their processing; you have the right to request the restriction of processing in the cases envisaged by art. 18 of the Regulation, as well as obtain in a structured, commonly used and machine-readable format the data that concern you, in the cases envisaged by art. 20 of the Regulation.

Requests should be addressed in writing to the Controller at the following address info@meccatec.it.

In any case you shall always have the right to lodge a complaint with the Privacy Authority guaranteeing Protection of Personal Data, in accordance with art. 77 of the Regulation, if you believe that the processing of your data has been carried out in contravention of current legislation.

